

# SENIOR DIGITAL PROJECT MANAGER



WARSAW



## RESPONSIBILITIES

- Act as Project Manager for several Digital projects to implement Websites/ Portals for Biogen's International affiliates on Biogen's Global Adobe AEM platform
- Project Management will include tasks like:
  - Management of the project plan in Biogen's International Digital Service Delivery tool
  - Chairing of regular project status meetings, creation of meeting minutes and status updates
  - Progress monitoring incl. follow-up on open tasks with Biogen resources and third party vendors
  - Management of the AEM publishing activities for Websites according to the Biogen processes. This includes the creation of publishing and problem tickets for the AEM support team and the follow-up on their execution
- Collaboration with the Biogen Portfolio & Program Manager on process improvement

## QUALIFICATIONS

- Experienced Project Manager with proven track record in the management of Digital projects
- Good understanding of the Adobe AEM technology
- Ideally experience in the Pharmaceutical or Biotech industry
- Strong communicator with good diplomatic skills and a solution oriented, flexible mind set
- Fluent in English and ability to work in an internationally distributed environment
- Self-motivated and independent working style

If you are interesting in working for us, please contact us on [natalia.zbijowska@soitron.com](mailto:natalia.zbijowska@soitron.com)

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